

CHIEVELEY PARISH COUNCIL

Public Participation and Neighbourhood Policing Public Open Forum Summary

PC Alex De Meyer and PC Easton attended.

It was reported that there had been a problem with illegal immigrants being dropped off near the services in Chieveley.

A local mail has been arrested and disqualified from driving.

The Police are aware of the machinery thefts taking place in the area and a caravan stolen from the army camp.

PC Alex de Meyer has attended and given advice to parents parking near Curridge School and the issues associated with obstructing a footway.

Contact has been made with the Manager at Quakers. It has been agreed that a letter will be sent to parents. Regular offenders will be reminded. The matter is now a parking contravention matter and needs to be reported directly to West Berkshire Council on 01635 519214 or parking@westberks.gov.uk

Minutes of the Meeting of Chieveley Parish Council held at the Chieveley Recreational Centre, High Street, Chieveley, Newbury, Berkshire RG20 8TF on Tuesday 8 December 2009 at 7.30pm

Present

| | | |
|----------------|---------------|---------------|
| Cllr R Crispin | Cllr P Fidler | Cllr E Friend |
| Cllr D Cowan | Cllr K Ramsay | Cllr M Taylor |

In Attendance Mrs T Snook (Clerk) 1 member of the public

1.12.09 Apologies and Acceptance of Absence

Apologies were received from Cllr Cole and Cllr Hamlin. These were unanimously accepted.

2.12.09 Minutes of the Parish Council meeting held on 10 November 2009 to be agreed and signed as a true record

The minutes of the meeting held on 10 November 2009 were unanimously agreed as a correct record of the meeting and the Parish Council resolved to sign them.

3.12.09 Declaration of Interest by Councillors on the agenda items listed

None.

4.12.09 **Planning Schedule and Planning Issues (Appendix I)**

4.12.1 **09/02100/FULD Priors Court Cottages** **Change of use of Priors Court cottages to residential institution with extensions and conversions of Priors Court Cottages into additional educational accommodation for Priors Court School with on site glass room and staff facilities**

No objection but the Parish Council commented that any lighting should be sensitive to the fact the properties are within an area of outstanding natural beauty and should not be intrusive. A better landscaping scheme is required to help integrate the scheme with the character of the Priors Court School, i.e. boundary planting.

4.12.2 **09/02289/CERTE Rhodeside, Chapel Lane, Curridge** **Residential use without complying with agricultural occupancy condition**

No objection but commented that is it for the whole property as it is semi detached? Request that the relaxation of the agricultural condition applies only to the house and not the rest of the land.

4.12.3 **09/02205/FUL The Old Telephone Exchange, Long Lane, Hermitage** **To temporarily site 2 no 20 x 8 steel container units and 1 24 x 9 modular hack leg unit within the existing grounds, reconfigure the current car parking to allow access. No changes to current use of site**

The Parish Council objected to the application on the following grounds:-

Unightly and out of character in an area of outstanding natural beauty. Will have a visual impact in this country area. There is an inconsistency in the layout and siting information in the application between OTEXV3 AND OTEXv4.

The Parish Council confirmed there were no objections or observations for the remaining planning applications listed on the schedule. The Parish Council approved the planning schedule.

5.12.09 **MUGA project in Chieveley. To receive a report on the MUGA project from Cllr Hamlin**

Cllr Crispin confirmed that the clerk would give an update in Cllr Hamlin's absence.

The clerk reported that the Chieveley Recreational Centre Committee representatives have received a copy of the quotation, gate and tennis post specification. Formal acceptance is expected. The clerk confirmed that West Berkshire Council carried out a credit check on Safe & Sound Playgrounds Ltd and the result was considered good. Two positive references have been received. The Parish Council asked the clerk as their proper officer to attend to the relevant documentation for the project to proceed in conjunction with Cllr Hamlin.

5.12.1 A draft order document had been provided to the Councillors for consideration prior to the meeting. The clerk asked if the document was acceptable. It was agreed that one minor amendment was required to the site survey type to ensure that services in plastic ducting could be located. The Parish Council approved the document, the terms and conditions for the Parish Council and the up to date Safe & Sound quotation.

5.12.1 Insurance

The clerk has copies of the Public Liability insurance held by the Recreational Centre, Safe & Sound's Contractor All Risks and Professional Indemnity documentation. The Parish Council Public Liability insurance will apply during the project works.

Initial costs associated with insuring a MUGA suggests a premium of £413 per annum.

The clerk was asked to seek formal confirmation from West Berkshire Council that £30,000 Capital Members fund is available for the project prior to the order being placed. **Action: Clerk**

The clerk brought to the Parish Council's attention that the youth in the village need a corporate body to endorse grant applications to third party organisations for the skateboard modules and who can receive grants and handle them on their behalf. The Parish Council indicated they would support the youth and act as the supporting organisation for third party grant applications.

6.12.09 Parish Plan Update

The PPSC are in the process of drafting the Parish Plan document and action plan. It is hoped the draft will be available prior to the Parish Council February meeting so comments can be provided and feedback given on the document.

7.12.09 S106 Funding. To acknowledge receipt of Ashfields Farm S106 Public Open Space Developer Contribution Fund.

The Parish Council resolved to accept the Ashfield's Farm S106 public open space developer contribution of £1,815 and conditions. The clerk is to confirm the fund has been received and the monies will be expended on improvements at Chieveley Recreational Centre. **Action: Clerk**

8.12.09 Curridge W I Hall. To receive a progress report from Cllr Crispin

Cllr Crispin reported that he had received a response from the President of the W I indicating a willingness to discuss the future of the hall. Cllr Friend reported that a cladding project for the W I Hall has been identified which will require significant funding. Representatives will meet with the W I to discuss the refurbishment projects and financial implications.

9.12.09 Notice Board Repairs. To approve works for Oare and Chieveley Notice Boards

The clerk tabled a quotation to restore the Oare Pond notice board £70. The Parish Council resolved to accept the quotation and for the works to be carried out.

The clerk informed the Parish Council that the Chieveley Notice Board door had been damaged and the door had been removed on safety grounds. The Parish Council agreed that the clerk could have the door reinstated as soon as possible and report the final costs of the repair at the next meeting.

10.12.09 Footway in Curridge Road. To discuss progress with questionnaire

Evidence that the link between Crabtree Lane and Curridge House is required. The Parish Council agreed to consult the community. Cllr Ramsay will finalise a brief question document to use to ask the community whether the footpath link is required. The results of the (petition) question being put to the community will be used as evidence to support whether link is to take place. **Action: Cllr Ramsay, Cllr Friend**

11.12.09 Preliminary Budget Discussion for 2010/2011

The Parish Council noted that the W I Hall project may require funding support in 2010/2011. A breakdown of the project costs is required.

12.12.09 Clerk's Performance Review and Pay Review for budget purposes

The clerk confirmed that the Parish Council salary award scale for Chieveley Parish was between SCP 18 – 22.

Cllr Crispin confirmed that the Parish Council were pleased with the clerk's performance. It was noted that the clerk is now at the top of the salary award scale. For budget purposes and subject to the NALC Salary Award for Local Council Clerks the Parish Council will budget for a potential 1% cost of living rise in 2010/2011.

13.12.09 Clerks Report's (including correspondence)

12.12.1 West Berkshire 3rd Local Transport Plan 2011 – 2026 Consultation

The clerk tabled an email received from West Berkshire Council inviting comments for the document. Councillors have received a copy of the email and a hard copy of the document will be requested and circulated for consideration. Deadline for comments 15 January 2010. To be a future agenda item.

13.12.09 Report of the Responsible Financial Officer, Cheque Signing and other financial matters

A copy of the year to date financial statement 2009/2010 with financial budget figures and a Receipts and Payments summary were provided for Councillors information.

It was proposed by Cllr Cowan and Seconded by Cllr Crispin and the Parish Council resolved to pay the accounts for December 2009.

Payments

| Cheque No | Payee | Description | Amount | |
|----------------------------------|------------------------|-------------------------------|--------|-----------------|
| DD | BT | Telephone & Broadband Charges | £ | 110.35 |
| 661 | C Rumens | W I Noticeboard installation | £ | 180.00 |
| 662 | Kellys Garden Services | Oare Pond Maintenance | £ | 180.00 |
| 663 | T Snook | Clerk Fees | £ | 652.67 |
| | | Expenses & Allowance | £ | 23.49 |
| Total Payments for December 2009 | | | £ | <u>1,146.51</u> |

Receipts

| | | | | |
|----------------------------------|------------------------|-----------------------------|---|-----------------|
| BACS | West Berkshire Council | S106 Developer Contribution | £ | 1,815.00 |
| Total Receipts for December 2009 | | | £ | <u>1,815.00</u> |

Financial Position as at 8 December 2009

| | | |
|---|---|------------------|
| Receipts for year to date including April/Sept precept received | £ | 25,014.24 |
| Less payments for year to date | £ | 21,325.01 |
| Sub Total | £ | 3,689.23 |
| Add balance carried forward 31/03/09 | £ | 20,796.43 |
| S106 Contribution 07/08 and 08/09 carried forward 31/03/09 | £ | 28,073.21 |
| S106 Contribution 09/10 | £ | 13,428.60 |
| | £ | <u>65,987.47</u> |

14.12.09 District Councillor's Report

None

15.12.09 Councillors' Reports (Information Only)

15.12.1 Crabtree Lane

Cllr Friend reported that at the far end of Crabtree Lane by the entrance to Copyhold Farm water is ponding during heavy and prolonged rain recently experienced. Pedestrians have to climb a bank to get around the waterlogged area.

15.12.2 Greening Campaign

Cllr Taylor provided a sample of a Greening Campaign sheet showing the targets to reduce the carbon imprints in a home. Cllr Taylor is keen to see the initiative taken forward in the community. To be a future agenda item.

16.12.09 Any other items which the Chairman decides are urgent (Information Only)

None

17.12.09 Date of the next meetings

Tuesday 12 January 2010 at Chieveley Village Hall, Chieveley
 Tuesday 9 February 2010 at Curridge W I Hall, Curridge

There being no further business the meeting closed at 9.25pm.

Signed _____

Dated _____

Planning Applications For the Parish Council Meeting on 8 December 2009

Planning applications for consideration applications

| Planning No | Type | Location | Description | Observation |
|-------------|--------|--|---|----------------|
| 09/02194 | XFUL | Old Radnalls Farm, Green Lane, Chieveley | Conversion of redundant farm buildings into residential use to included on 3 bed dwelling and one 2 bed dwelling | No objection |
| 09/02189 | XFUL | Home Farm, Arlington Lane, Snelsmore common | Application to renew planning permission 07/02377/FUL Demolish existing building and construct new dwelling and car port | No objection |
| 09/02100 | FULD | Priors Court Cottages, Priors Court, Hermitage | Change of use of Priors Court Cottages to residential institution. Extensions and conversion of Priors Court Cottages into additional educational accommodation for Priors Court School and onsite classroom and staff facilities | No obj/comment |
| 09/02289 | CERTE | Rhodeside, Chapel Lane, Curridge | Residential use without complying with agricultural occupancy condition | No obj/comment |
| 09/02249 | MINMAJ | Newbury Showground, Priors Court | Section 73 - variation of condition 2 of approved planning permission 06/00837/MINMAJ to allow retention of internal bunding for another 3 years | No objection |
| 09/02299 | FUL | Newbury Showground, Priors Court | Section 73 - variation of condition 1 of approved planning permission 06/01199/FUL to allow temporary use to continue for another three years | No objection |
| 09/02205 | FUL | The Old Telephone Exchange, Long Lane, Hermitage | To temporarily site 2 no 20 x 8 steel container units and 1 no 24 x 9 modular jackleg unit within existing grounds, reconfigure current car parking to allow access, no changes to current use of site | Objection |
| 09/02237 | HOUSE | 9 Barton Copse, Chieveley | Installation of twin walled flue system (chimney) in order to accommodate a multi-fuel (eco friendly) stove in lounge. Fit barn style garage doors to existing cart shed opening. | No objection |
| 09/02132 | FUL | Mary Hare Grammar School, Arlington Lane, Snelsmore Common | Open sided covered way from coffee bar to medical block | No objection |

Planning Application Decisions and Appeal Decisions Notification

| Planning No | Type | Location | Description | Decision |
|-------------|-------|---------------------------|--------------|----------|
| 09/01848 | HOUSE | 2 Barton Copse, Chieveley | Conservatory | Approval |

For Information

| | | | | |
|--|--|--|--|--|
| | | | | |
|--|--|--|--|--|