

CHIEVELEY PARISH COUNCIL

Public Participation and Neighbourhood Policing Public Open Forum Summary

Mrs Bridger provided an update on behalf of the Local Access forum. Confirmed the forum will be adopting Chieveley Parish as a pilot scheme for improvements to movements around the Parish for non motorised vehicles. Information from the Parish Plan and Rights of Way Improvement Plan at West Berkshire Council will be used. The Local Access Forum is holding an event on 2 June 2010 for Parish Councils.

PCSO Alex De Meyer confirmed he was aware that lead flashings had been taken from Acres of Fun roof. The roads policing team have been informed of the areas of speeding concern in Chieveley Parish. He also confirmed he is on a waiting list for SID.

Mrs Rush introduced herself to the meeting as Secretary to the Curridge Residents' Association (CRA). Introduced the organisation, its structure and commitment to protect and enhance the Curridge environment. Confirmed concerns regarding the proposed footway. Raised a number of queries including why the 2005 footway results were being disregarded. Various questions have been put to the Parish Council and a response has been requested in time for the next CRA meeting on 16 March 2010.

Minutes of the Meeting of Chieveley Parish Council held at the Curridge W I Hall, Curridge Road, Curridge, Berkshire RG18 9DZ on Tuesday 9 February 2010 at 7.30pm

Present

Cllr R Crispin Cllr E Friend Cllr N Hamlin
Cllr D Cowan Cllr K Ramsay Cllr M Taylor Cllr H Cole

In Attendance Mrs T Snook (Clerk) 4 members of the public

1.02.10 Apologies and Acceptance of Absence

Apologies were received from Cllr Fidler. These were unanimously accepted.

2.02.10 Minutes of the Parish Council meeting held on 12 January 2010 to be agreed and signed as a true record

The minutes of the meeting held on 12 January 2010 were unanimously agreed as a correct record of the meeting and the Parish Council resolved to sign them.

3.02.10 Declaration of Interest by Councillors on the agenda items listed

Cllr Cole Planning 09/02431/FULD
Portfolio Member for Gypsy Traveller Policy at West Berkshire Council

Cllr Ramsay Agenda item 5 Curridge Footway Proposal

The clerk entered the Declarations in the Register of Interests declared at the meeting.

4.02.10 **Planning Schedule and Planning Issues (Appendix I)**

4.02.1 **09/02431/FULD Land at Stable View, Oare Retrospective - change of use of land to place private gypsy caravan**

Concern was expressed about the validity of the application. The application form states that a Design and Access Statement is to follow, at the time of consideration no Design and Access Statement had been provided to the Parish Council or appeared on the Public Access website so services and other matters could not be considered.

The Parish Council objected to the planning application on the following grounds.

The site is situated in an Area of Outstanding Natural Beauty. The form of development, including the materials proposed, the mix of uses and high panel fencing is not sympathetic to such a location; there are no landscaping proposals provided. The site is outside the settlement boundary and is an intrusion of residential development into open countryside. The development is contrary to policies including ENV1, ENV18 and PPS7.

The building shown in the plans does not seem to represent the existing building on the site which should be the case for a retrospective application.

The change of use listed by the Council appears to accommodate full permission for one caravan and the application refers to a private gypsy caravan site which appears to incorporate a number of uses not covered by the application.

Conditions requested
Permission personalised to Mr Banham and his immediate family.
One caravan on the site.
Temporary permission for 3 years.

The Parish Council request that other forms of development not included in the application be removed from the application site and other land identified in the application as within the applicants control. For example, high panelled fencing has been erected beside the road outside of the application site.

The Parish Council expressed concern that West Berkshire Council is not using its enforcement powers with respect to the development at this site. Action should be taken against the development that remains outside the application. The Parish Council requests that the Council's actions in this matter be clarified.

Cllr Cole, as District Councillor, expected this application to be considered at the Western Area Planning Committee.

A vote was recorded for an objection. 6 in favour, 1 declared interest.

The Parish Council confirmed there were no objections or observations for the remaining planning applications listed on the schedule. The Parish Council approved the planning schedule.

5.02.10 Curridge Footway. To discuss and acknowledge the results of the questionnaire and agree action

Cllr Friend reported that 503 questionnaires had been delivered by three Councillors and the Welfare Officer at Denison Barracks. 231 returns received. 226 returns indicated they wished the Curridge footway extension to take place. 5 returns objected to the proposal (1 abstention included). 341 individual signatures.

Residents had a comments option on the questionnaire and Cllr Ramsay provided a summary of the comments prior to the meeting. The questionnaire had the option for more than one resident per household to register their view. It was noted that a few questionnaires had been received from people living outside the village and these had been excluded from the statistics provided.

341 signatures were considered a good return.

Cllr Crispin proposed that the Parish Council reinforce the request to West Berkshire Council for the footway extension to proceed under the Highway safety improvements. Seconded: Cllr Hamlin

Vote recorded 6 in favour
1 abstention due to a declared interest

West Berkshire Council and the Parish Council are to discuss and agree the design and materials of the footway to minimise its effect on the street scene due to the sensitive nature of the location.

6.02.10 MUGA project in Chieveley. To receive a report from Cllr Hamlin on the project progress.

Cllr Hamlin confirmed formal approval for the project and works to proceed from Chieveley Recreational Centre Committee had been received.

The Members bid capital fund has been received by the Parish Council and the order has been placed and accepted by Safe & Sound Playgrounds. Works are due to start on 22 February 2010.

The tree works have been carried out by EJM. A site meeting with the Tennis Club representative, Chieveley Recreational Centre Representative and the Clerk had taken place to agree project compound site, welfare facilities and personnel parking. Large lorries are to be encouraged to use Downend Lane for access.

The colour scheme samples for the fencing are now available. Dark green panels with light green posts have been confirmed and approval from Chieveley Recreational centre has been sought.

The Parish Council hoped the MUGA will be completed in time for the Parish Assembly.

6.02.1 Healthy and Active Parish grant £380 for integrated cricket wicket in MUGA

The clerk asked the Parish Council to note the grant confirmed is actually £390. West Berkshire Council requires the Parish Council to acknowledge the grant has been offered and its conditions. The clerk was instructed to sign and return the form to West Berkshire Council and was pleased to note that a cricket wicket will be included in the project.

7.02.10 Chieveley Skate Park. Update on third party grant applications and to consider an application for Certificate of Lawfulness.

A small skate park area is part of the 'vision' for the refurbishment of the old tennis courts. Chieveley Recreational Centre representative, Mr Vaughan, the Clerk and Chair have been working on expressions of interest for third party grant application deadlines to see if funding can be attracted to the project. Play builder, Greenham Common Trust and Youth Opportunity and Youth Capital Fund. The Parish Council need to demonstrate commitment towards the project and the vision progress.

The Parish Council need to establish development rights for this type of project as the MUGA Certificate of Lawfulness is unlikely to cover any skate park modules. The clerk was asked to speak to the Planning Officer regarding this and to submit an application if necessary. **Action: Clerk**

The Parish Council noted and confirmed its support for the expressions of interest submitted.

Cllr Cole reported that a Capital Members Bid for £14,000 had been submitted for the skate park to West Berkshire Council.

The CRC/CPC Liaison should meet and discuss this project and its progress and report back to the next available Parish Council meeting.

8.02.10 Review of the Internal Audit and Risk Assessment. To agree action

The clerk reported that Mrs Ager had carried out the review of the internal audit and risk assessment. No action required. This was noted and accepted by the Parish Council.

9.02.10 Post Office. To discuss the Post Office Service in Chieveley and agree action.

It was reported that a new owner, Mr Patel, had moved into the village shop. There is still strong feeling in the community that the Post Office should reopen and this is supported by the results of the Parish Plan questionnaire. Mr Patel has contacted Post Office Ltd and a meeting is due to take place at the Village

Shop at Monday 15 February 2010 between 10.30/10.45 with Dave Shotton, Area Field Advisor, Post Office Ltd. Mr Patel has invited the Parish Council to send a representative to the meeting. Cllr Hamlin confirmed he would attend. The clerk is to inform the Parish Plan Steering Committee Chairman that the meeting is taking place.

10.02.10 **Oare Notice Board**

It was reported that the refurbishment of the notice board had taken place in accordance with the quote provided for £70 from Mr Rumens. The Parish Council resolved to pay £70.

11.02.10 **Clerks Report's (including correspondence)**

11.02.1 **Parish Conference Events in 2010**

The clerk tabled a letter from West Berkshire Council advising the Parish Council of the Parish Conference to be held on 17 March 2010 at West Berkshire Council, Council Chamber, Council Offices from 6.30pm

11.02.2 **West Berkshire's Core Strategy Public Consultation 26 – February – 9 April 2010.**

The clerk tabled an email from West Berkshire Council providing advance notice that the Core Strategy Document will be subject to public consultation between the above dates. The document is the lead document within the Council's Local Development Framework (LDF) and sets out the Council's vision, objectives and planning strategy for the District until 2026. The clerk will be forwarding the information to the webmasters and Parish Magazine editors.

11.02.3 **Community Planning Conference 2010**

The clerk tabled information regarding the Community Planning Conference due to take place on 6 March 2010 at Chieveley Village Hall between 9.30am – 3.30pm.

12.02.10 **Report of the Responsible Financial Officer, Cheque Signing and other financial matters**

A copy of the year to date financial statement 2009/2010 with financial budget figures and a Receipts and Payments summary were provided for Councillors information.

It was proposed by Cllr Crispin and Seconded by Cllr Friend and the Parish Council resolved to pay the accounts for February 2010.

Payments

Cheque No	Payee	Description	Amount
670	Chieveley Village Hall & Recreational Centre	Hall Hire Charges	£ 86.16
671	C Rumens	Noticeboard Restoration (Oare)	£ 70.00
672	T Snook	Clerk Fees	£ 652.67
		Expenses & Allowance	£ 23.49
673	EJM	Tree works	£ 705
Total Payments for February 2010			<u>£ 1,537.32</u>

Receipts

BACS	West Berkshire Council (Received 26 January 2010)	Members Bid Fund	£ 30,000.00
Total Receipts for February 2010			<u>£ 30,000.00</u>

Financial Position as at 9 February 2010

Receipts for year to date including April/Sept precept received	£ 55,022.80
Less payments for year to date	<u>£ 42,077.26</u>
Sub Total	£ 12,945.54
Add balance carried forward 31/03/09	£ 20,796.43
S106 Contribution 07/08 and 08/09 carried forward 31/03/09	£ 28,073.21
S106 Contribution 09/10	<u>£ 13,428.60</u>
	<u>£ 75,243.78</u>

12.02.1 Continued Independence of Internal Auditor

The clerk reported that Mr Goody had agreed to continue to be the Parish Council internal auditor and had confirmed his continued independence.

12.02.2 Other financial matters

None

13.02.10 District Councillor's Report

13.02.1 Potholes

Cllr Cole asked Councillors to report potholes to streetcare.

13.02.2 Council Tax

Cllr Cole reported that the West Berkshire Council element of Council Tax will increase by 1.9% for 2010/2011.

14.02.10 Councillors' Reports (Information Only)

14.02.1 Curridge Playground

Cllr Cole requested that the Curridge Playground Trustees be invited to provide a verbal or written report to the Parish Assembly.

14.02.2 Obstruction on footway in Chieveley High Street

Cllr Hamlin reported that a cone standing on grating in Chieveley High Street was obstructing the path for people with pushchairs. This cone has been in place for a long period of time and asked the clerk if enquiries could be made to see if it could now be removed.

14.02.3 Curridge W I Hall

Cllr Friend reported that the Curridge W I have had a full survey carried out on the main structure of the hall. The report is due shortly. It has been initially reported that the structure is in good condition. To be a future agenda item.

14.02.4 2 Pond Cottage

Cllr Friend expressed concern that the boundary fence between 2 Pond Cottage, Lanolee Farm and Marsh Pond seem to have changed. Concern was expressed that land recently developed may not be in the applicant's ownership and a change of agricultural land to domestic may have taken place. The Parish Council have asked West Berkshire Council for guidance in this matter.

15.02.10 Any other items which the Chairman decides are urgent (Information Only)
None

16.02.10 Date of the next meetings

Tuesday 9 March 2010 at Chieveley Recreational Centre, Chieveley 7.30pm
Tuesday 13 April 2010 at Chieveley Recreational Centre, Chieveley 7.00pm

There being no further business the meeting closed at 9.17pm.

Signed _____

Dated _____

Planning Applications For the Parish Council Meeting on 9 February 2010

Planning applications for consideration

Planning applications can be viewed on the West Berkshire Council website www.westberks.gov.uk under planning applications

under

Planning No	Type	Location	Description	Observation
09/02548	HOUSE	21 The Green, Chieveley	Conservatory to rear	No objection
09/02704	FUL	Telecommunications Mast, Oare	Addition of 1 no 300mm microwave dish to existing telecoms mast	No objection
09/02526	HOUSE	High Oak, Curridge Road, Curridge	Rear and side extension, external alterations	No objection
09/02670	FUL	Chieveley Depot, Oxford Road	To fit 2 no external fire escape staircases	No objection
09/02431	FULD	Stable View, Land to North of Woodside Farm, Oare	Retrospective - change of use of land to place private gypsy caravan	Objection
10/00019	FUL	Chieveley Primary School	Demolition of existing external store, replacement building for use as a PE equipment store	No objection

Planning Application Decisions and Appeal Decisions Notification

Planning No	Type	Location	Description	Decision
09/02189	XFUL	Home Farm, Arlington Lane, Snelsmore common	Application to renew planning permission 07/02377/FUL Demolish existing building and construct new dwelling and car port	Approval
09/02289	CERTE	Rhodeside, Chapel Lane, Curridge	Residential use without complying with agricultural occupancy condition	Approval
09/02237	HOUSE	9 Barton Copse, Chieveley	Installation of twin walled flue system (chimney) in order to accommodate a multi-fuel (eco friendly) stove in lounge. Fit barn style garage doors to existing cart shed opening.	Approval
09/02132	FUL	Mary Hare Grammar School, Arlington Lane, Snelsmore Common	Open sided covered way from coffee bar to medical block	Approval
09/02148	HOUSE	The Bungalow, Downend Chieveley	Demolition of the existing sun room and erection of 3m deep extension with gables and loft conversion	Approval
09/02322	HOUSE	Horsemoor House, Horsemoor Chieveley	Additions to form first floor bedroom utility room, cloakroom with dormer window and ensuite shower room above. Garaging for three cars	Approval
09/02486	FUL	Priors Court School, Priors Court	Converting existing window opening to a door opening	Approval

For Information

09/02522	NONMAT	Chieveley Primary School	The building has been moved 2.4m further away from a existing building	Approved
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