

**CHIEVELEY PARISH COUNCIL**  
**Minutes of the Meeting of Chieveley Parish Council held at the**  
**Chieveley Village Hall & Recreational Centre, High Street, Chieveley,**  
**Berkshire RG20 8TE on Tuesday 11 November 2008 at 7.30pm**

**Present**

Cllr R Crispin	Cllr M Taylor	Cllr H Cole
Cllr D Cowan	Cllr S Spence	Cllr Ramsay
Cllr N Hamlin	Cllr P Fidler	

In Attendance      Mrs T Snook (Clerk) 13 members of the public

**1.11.08      Apologies and Acceptance of Absence**

Apologies were received from Cllr Friend. This was unanimously accepted.

**2.11.08      Declaration of Interest by Councillors on the agenda items listed**

**A statement made by Cllr Cole. "I wish to make it clear that any views expressed in relation to planning applications under consideration at this meeting are based upon the information available to the Parish Council. Further, I am not pre-judging the way I may vote when the matter is considered by West Berkshire Council. At that time I shall assess all the evidence available and weigh the considerations material to that decision"**

**3.11.08      Minutes of the Parish Council meeting held on 14 October 2008 to be agreed and signed as a true record**

The minutes of the meeting held on 14 October 2008 were unanimously agreed as a correct record of the meeting and the Parish Council resolved to sign them.

**4.11.08      Planning Schedule and Planning Issues (Appendix I)**

**4.11.1      Carbrook, Curridge 08/01908/HOUSE**

**A new vehicular access and a detached outbuilding to provide garaging and attic storage space**

The Parish Council objected to the application on the following grounds:-

- Environmental concern regarding flooding
- Concerns about an access between two bends
- Drainage issue in this location
- Road safety concern
- Triple garage already exists
- Encourages more traffic along this lane

**4.11.2      Land rear of Torne Trask, Downend, Chieveley 08/02880/OUTD  
Erection of a detached dwelling and the forming of a new access**

The Parish Council raised no objection to the application for outline permission for a single dwelling but commented that the application should be subject to the following conditions:-

- Hedgerow to be protected
- Legality of the access to be clarified
- Any development should take fully into account the results of the Arboricultural Report and West Berkshire Council's Tree Officers recommendations

4.11.3 **Radmore, Freshfields Lane, Chieveley 08/0206/FULD  
New dwelling and replacement garage to Radmore**

The Parish Council objected to the application on the following grounds:-

- Out of keeping with the surroundings, scale and character of the area
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The Parish Council confirmed there were no objections or observations for the remaining planning applications listed on the schedule. The Parish Council approved the planning schedule.

5.11.08 **Oare Pond, To receive an update from Cllr Crispin**

Cllr Crispin reported that a meeting had taken place with Mr & Mrs Craig. Plans are to be prepared and put to the Parish Council for approval prior to a planning application being made to West Berkshire Council. All costs will be met by Mr & Mrs Craig. It has been agreed in principle that the licence fee will be associated with the Oare Pond maintenance costs.

6.11.08 **Denision Barracks. To receive information from Cllr Crispin**

Cllr Crispin reported that a letter had been drafted for Richard Benyon MP and will be sent shortly.

7.11.08 **Parish Plan Update**

The Chairman confirmed that a handout had been provided for the meeting. The main points were read out.

The Parish Planning Group has completed the next stage in the production of the Plan and has distributed the Questionnaires to the Parish with the support of a number of volunteers. These will be collected in by the 17 November 2008 and analysed by the Greenham Common Trust. The early indications are that the "fill in" rate is very good. A big thank you to all those involved.

The publishing of the report has the following elements to be completed and a timetable will be undated on this shortly.

Analysis of answers
Solution event to issues confirmed in answers
Draft written plan
Draft Plan to West Berks, Voluntary Sector and Parish Council for comments and input
Final Draft agreed with Service Providers and Stakeholders
Present Plan to Villagers
Final Plan agreed/written/printed
Plan distributed to villagers and celebration event
Form Action Group to take plan forward

Chris Carter Keall, the current Chair, will not be able to continue with the role through to the writing of the plan due to work commitments and therefore a new Chair will be sought as Chris will be stepping down at some point in the New Year.

The Parish Council noted the contribution Chris Carter Keall has made to the Parish Plan project and wished to thank him.

**8.11.08 Village Website Information**

It was reported that the two village websites have now merged into one and the main address is [www.mychieveley.co.uk](http://www.mychieveley.co.uk). Parish Council have a page with a new section of frequently asked questions

**9.11.08 Footpath 38. To receive information from Cllr Spence**

Cllr Spence reported that West Berkshire Council have confirmed they are responsible for the surface of the footpath. A ranger has been out to inspect the path and it has been confirmed it will be tidied up. Chieveley Manor will be cutting the hedge along the footpath from their side including the top and will contact Mr Abbott to see if he wishes to use the same contractor to cut the northern side of the hedge.

West Berkshire Council has confirmed they will replace the steps and rail and assume responsibility for the future. They will be contacting Mr Abbott to confirm the works will take place within one month.

The clerk is to contact Mr Abbott regarding the other hedgerow and overhanging trees along this path. **Action: Clerk**

**10.11.08 Outcome of the Review of the Area Forums**

The Chairman reported that the Area Forums will no longer exist. District Parish Conferences and other events will take place more often and publicised appropriately. Individual Town/Parish Councils can consider whether they would wish to enhance their own public engagement model should they consider this to be relevant.

**11.11.08 Commemorative Bench. To receive information from West Berkshire Council**

The request for a bench on behalf of Bill Pearce's family was submitted to West Berkshire council. They have reservations on safety grounds on the location proposed. The Clerk has reported this to the family and asked for consideration to be given to an alternative location.

**12.11.08 National Salary Award for Local Council Clerks 2008/2009. To receive information, discuss and agree action.**

Cllr Crispin confirmed that NALC had issued a statement and an interim recommendation for the 2008/2009 salary award. The award proposed is an interim 2.45% increase to be retrospectively awarded from 1 April 2008. It was proposed by Cllr Crispin and Seconded by Cllr Taylor that the interim award be applied to the clerk's salary effective from 1 April 2008. This was unanimously agreed.

**13.11.08 Preliminary Budget Discussion for 2009/2010**

The clerk was asked to look at notice board replacement costs for Curridge and costs for a mobile VAS.

14.11.08 **Clerk's Report (including correspondence)**

14.11.1 **Fire Service Integrated Risk Management Plan 2009/10**

The Parish Council have been invited to comment on the five year plan. To be circulated

14.11.2 **Stop the Drop Parish Council Toolkit**

The CPRE have provided the Parish Council with a Stop the Drop Toolkit. To be circulated

14.11.3 **Communities in Control: Real people, real power: Codes of conduct for local authority members and employees consultation**

The clerk tabled a letter from Communities and Local Government and documents. The Parish Council agreed to circulate the document for consideration and comment.

14.11.4 **A Fair and Equal change for all Children and Young People's plan**

The clerk reported the Parish Council had received the plan from West Berkshire Council and the documents would be put into circulation for consideration and comment.

15.11.08 **Report of the Responsible Financial Officer, Cheque Signing and other financial matters**

A copy of the year to date financial statement 2008/2009 with financial budget figures and a Receipts and Payments summary were provided for Councillor's information.

It was proposed by Cllr Hamlin and Seconded by Cllr Crispin and the Parish Council resolved to pay the accounts for November 2008.

**Payments**

Cheque No	Payee	Description	Amount
600	Chieveley Village Hall & Recreational Centre	Hall Hire Charges	£ 260.80
601	Yellow Box Communications Ltd	Parish Plan Questionnaire printing costs	£ 875.38
602	C Rumens	Noticeboard and Bus Shelter Repairs	£ 435.00
603	T Snook	NALC Fee Arrears	£ 101.52
604	T Snook	Clerk Fees	£ 628.08
		Expenses & Allowance	£ 46.09
Total Payments for November			<u>£ 2,346.87</u>

**Receipts**

Total Receipts for November £0.00

## Financial Position as at 11 November 2008

Receipts for year to date including April/Sept precept received	£ 25,472.53
Less payments for year to date	<u>£ 22,601.48</u>
Sub Total	£ 2,871.05
Add balance carried forward 31/03/08	£ 21,172.53
S106 Contribution 07/08 carried forward 31/03/08	£ 18,905.44
S106 Contribution 08/09	<u>£ 8,880.00</u>
	<u><b>£ 51,829.02</b></u>

### 15.11.1 S106 funds

The clerk confirmed that £8880 S106 funds from Gidley Farm have been transferred into the High Interest Account. This was noted.

### 16.11.08 District Councillor's Report

#### 16.11.1 Economic Climate

Cllr Cole confirmed that West Berkshire Council is concerned about the current economic climate and looking to reviewing their budgets.

#### 16.11.2 Icelandic Banks

Cllr Cole reported that Investment Officers at West Berkshire Council had confirmed that no funds were held in the Icelandic Banks.

### 17.11.08 Councillors' Reports (Information Only)

#### 17.11.1 Newbury Showground Residents Meeting

It was reported that the Showground are taking the noise concerns seriously. A responsible attitude is being adopted to reduce the effect of noise on their neighbours.

The Agricultural Society is considering options which may include asking hirers to use recommended or approved contractors for PA systems.

#### 17.11.2 District Parish Conference 21 October 2008

Cllr Crispin and Cllr Taylor attended. A draft Parish Charter was presented to the assembly and a consultation exercise took place. It has been acknowledged by West Berkshire council that some revisions are required.

#### 17.11.3 Winterbourne Road

Cllr Ramsay reported that flooding occurred on 10 November around the Carbook property area along this road. Carbrook's fence has been damaged due to a vehicle crashing through it.

Cllr Cole reported that water was seen bubbling from the drains near Orchard end. Cllr Taylor reported he had contacted Streetcare regarding the flooding at Old Street, Oare entrance. To be a future agenda item.

#### 17.11.4 Kiln Farm

West Berkshire Council has been asked to confirm whether there were any conditions associated with the access when the farm buildings were converted to offices/units.

**17.11.4 NAG**

Chieveley Parish is now part of the Hermitage NAG. Speeding is become an issue again in the Parish. Queried whether a VAS is required.

**17.11.5 Bus Stops, Oxford Road**

Cllr Cole reported that two bus stops have been created along the Oxford Road, near the bottom of Downend Lane.

**18.11.08 Any other items which the Chairman decides are urgent (Information Only)**

None

**19.11.08 Date of the next meetings**

Tuesday 9 December 2008 at Chieveley Recreational Centre

Tuesday 13 January 2009 at Curridge W I Hall

There being no further business the meeting closed at 9.25pm.

Signed \_\_\_\_\_

Dated \_\_\_\_\_

## Planning Applications For the Parish Council Meeting on 11 November 2008

### Planning applications for consideration

Planning applications can be viewed on the West Berkshire Council website [www.westberks.gov.uk](http://www.westberks.gov.uk) under planning applications

Planning No	Type	Location	Description	Observation
08/01908	HOUSE	Carbrook, Curridge	A new vehicular access and a detached outbuilding to provide garaging and attic storage space	Objection
08/01924	HOUSE	Eden Cottage, Long Lane, Curridge	Garage conversion	No objection
08/01861	FUL	Moto Ltd, Chieveley Motorway Services Area, Oxford Road	Installation of 2.10m galvanised steel palisade fence around 120,000 litre above ground tank with open beam barrier around compound	No objection
08/01193	LBC	The Mount, Graces Lane, Chieveley	Install window in outbuilding conversion	No objection
08/02008	OUTD	Land to the Rear of Torne Trask, Downend, Chieveley	Erection of a detached dwelling and the forming of a new access	No obj/comments
08/01865	HOUSE	39 Kiln Drive, Curridge	Single storey extension to the rear and side of property to provide study and family room	No objection
08/02026	FULD	Radmore, Freshfields Lane, Chieveley	New dwelling and replacement garage to Radmore	Objection

### Planning Application Decisions and Appeal Decisions Notification

Planning application decisions can be viewed on the West Berkshire Council website [www.westberks.gov.uk](http://www.westberks.gov.uk) under planning app

Planning No	Type	Location	Description	Decision
08/01615	HOUSE	Hyde Bank, Green Lane, Chieveley	New domestic vehicular access from Green Lane	Approval
08/01601	HOUSE	Sunnyside, Downend, Chieveley	Conservatory extension	Approval

### For Information

08/01944	CERTP	Hawthorn Cottage, Downend, Chieveley	Demolition of existing shed and replace with new	Refusal
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