

**Note: These minutes are draft and may be subject to change until approved at the next Parish Council meeting**

**CHIEVELEY PARISH COUNCIL**

**Minutes of the Meeting of Chieveley Parish Council held at  
Curridge W I Hall, Curridge, Berkshire RG18 9DZ  
on Tuesday 10 July 2018 at 7.30pm**

**Present**

Cllr R Crispin (Chairman)	Cllr D Cowan	Cllr S Allan	Cllr D Ffrench
Cllr M Belcher (Vice Chairman)	Cllr H Cole	Cllr M Beard	Cllr C Wood
Cllr M McGuire			

In Attendance        1 member of the public

**1.07.18 Apologies and Acceptance of Absence**

Apologies were received from the clerk. Unanimously accepted.

**2.07.18 To remind Councillors to review and update their Register of Interests and the need to record the existence and nature of any Personal, Disclosable Pecuniary or other interest in items of the agenda, in accordance with the Parish Council's Code of Conduct and to receive any requests for dispensations.**

Dispensations already approved for the Parish Council term and provided as handouts for the public present at the meeting.

Local Plan/HSA DPD for Cllr Crispin, Cllr Cowan, Cllr Belcher, Cllr Cole, Cllr Wood, Cllr McGuire, Cllr Beard, Cllr Allan (HSA DPD now known as HELAA)

Council Tax/Precept for Cllr Crispin, Cllr Cowan, Cllr Belcher, Cllr Cole, Cllr Wood, Cllr French, Cllr McGuire, Cllr Beard, Cllr Allan.

Curridge Playground Charity Land for Cllr Crispin, Cllr Wood, Cllr Ffrench, Cllr Belcher, Cllr Cowan, Cllr Cole, Cllr McGuire, Cllr Beard, Cllr Allan.

A statement made by Cllr Cole. "I wish to make it clear that any views expressed in relation to planning applications under consideration at this meeting are based upon the information available to the Parish Council.

Further, I am not pre-judging the way I may vote when the matter is considered by West Berkshire Council. At that time, I shall assess all the evidence available and weigh the considerations material to that decision".

3.07.18 **Minutes of the Parish Council meeting held on 12 June 2018 to be agreed and signed as a correct record and signed by the Chairman**

The minutes of the Parish Council meeting held on 12 June 2018 were agreed as a correct record and the Parish Council resolved that the Chairman of the Parish Council could sign them.

4.07.18 **Public Participation and Neighbourhood Policing Public Open Forum**

No participation.

5.07.18 **Planning Schedule and Planning Matters for discussion and action (Appendix I)**

No planning applications required discussion at the meeting.

The Parish Council approved the planning schedule.

6.07.18 **Cricket Net and Astroturf Damage at Chieveley Recreational Centre. To report that the Police are investigating the damage to the Cricket Club nets and Astroturf and reported antisocial behaviour**

The Cricket Club and Recreational Centre emailed the Parish Council to confirm that on 24 June 2018 during the evening the Astroturf was burnt in the practice net area and reported to the Police. Antisocial behaviour is a concern at present generally at the Recreational Centre and the Police are aware of the village concern. They have added it to their patrol route. If anyone witnesses antisocial behaviour or a crime in progress they should call 999. If damage or a crime is discovered after it has been carried out please report it using the 101 number to Thames Valley Police. A suggestion to hold a village meeting has been mooted by the Recreational Centre, Cricket Club and the Police.

It was noted that for safeguarding reasons, photographs of children at the Recreational Centre should not be posted on social media.

7.07.18 **Winter Service Plan 2018/2019. To reconfirm upgrade to primary route status for Chieveley High Street through to Downend Lane, East Lane and Curridge Road**

The Parish Council agreed to continue with the upgrade to primary route status for salting and snow clearance for Chieveley High Street through to Downend Lane, East Lane and Curridge Road

The Parish Council resolved to use reserves to increase the highway winter service budget for 2018/2019 winter service requirement. For the purposes of budgeting this will be taken to be £2,500.

8.07.18 **Land Registry Title Absolute for Land at New Farm, Chieveley and Re-stated Asset Register. To note the Title Absolute and approve the re-stated Asset Register**

The Parish Council have found in their old archived records a Title Absolute for land at New Farm, Chieveley. Measurements confirmed 187m sq x 72m long strip. 2m deep at western boundary, 3.2m at eastern boundary. The land abuts the churchyard.

The Parish Council noted the Title Absolute for Land at New Farm, Chieveley. The Parish Council agreed to the amendment to the Asset Register to include the land and resolved to adopt the amended re-stated asset register. The Chairman signed and dated the re-stated asset register.

The clerk to contact the church to discuss the strip of land and its management and the Parish Council will re-visit the subject as a future agenda item. **Action: Clerk**

9.07.18 **Armistice Day/Remembrance Sunday 2018. To receive information from Cllr Cole. To discuss and agree action**

Several options were discussed, from banners, to British Legion silhouettes, to benches, to big poppies, one for each of the names on the Chieveley War Memorial. There was also a consensus that it would be nice if the plants in the Chieveley planter reflected the armistice theme.

At the June meeting the Parish Council considered and agreed to purchase three banners from the British Legion.

The clerk has sought advice from SLCC on receiving and handling donations for the community initiative and the SLCC have confirmed this is acceptable subject to specific guidance which has been provided.

There is also the possibility of grant funding.

It was agreed that Councillor Cole will investigate the different options and the Parish Council will match fund any community initiative up to £500 from reserves.

10.07.18 **Clerk's Report (including correspondence)**

**Old Street/Manor Lane**

The clerk has reported to West Berkshire Council the overgrown vegetation and overhanging trees along the lane.

**PROWS**

Overgrown vegetation on a number of local paths has been reported.

**Woodside Farm/Roots Garden Centre**

Chased West Berkshire Council for a response regarding the buildings on site to check that they have extant planning permissions.

### Stable View

Prefab structure is on site and a new septic tank seen being delivered to site adding to local concerns. An injunction is being sought.

### Oare Pond

A quote has been requested for a post and wire fence and hedging plants.

### BALC DPO

The clerk has sent an email of introduction to the new DPO and expects to hear from her in due course.

## 11.07.18 Report of the Responsible Financial Officer, Cheque Signing and other financial matters

The year to date financial statement 2018/2019 with budget figures and a Receipts and Payments summary for Councillor consideration and information were tabled. The Receipt and Payments record book was presented at the meeting for inspection.

It was proposed by Councillor Cole and Seconded by Councillor Wood and the Parish Council resolved to pay the accounts for July 2018.

### Payments

Cheque No	Payee	Description	Amount
1391	West Berkshire Council	Highway Salting Primary Routes	£ 2,481.95
BACS 1392	BT	Telephone & Broadband charges	£ 61.80
1392	BALC	DPO membership fee	£ 72.00
1393	T Snook	Clerk Salary	
		Expenses & allowance	
1394	T Hutchison	Bus shelter cleaning	
1395	Berkshire Pension Fund	Employer & Employee contributions	
1396	CPRE	Membership	£ 36.00
			<hr/>
			£ 3,484.03

NB PAYE Employee, Employers and NI contributions are accrued and paid quarterly

### Receipts

BACS	T Snook	BT charges Feb - April	£ 19.50
Total Receipts			<hr/>
			£ 19.50

### Financial Position as at 10 July 2018

Balance carried forward 31/03/18 (incl S106 contributions)	£54,824.26
Receipts for year to date including April/Sept precept received	£16,886.93
Less payments for year to date	<hr/>
	£11,795.41
Total including S106 Funding, Funds and Reserves	<hr/>
	<b>£59,915.78</b>

## 11.07.1 Other financial matters

None

**12.07.18 District Councillor's Report (Information Only)**

From September, the Council is implementing a £50/year charge for green waste and those who have paid will have a sticker on their green bin.

**13.07.18 Councillors' Reports**

Councillor Beard reported that local paths were becoming overgrown but the warm weather has meant that this is now less of a problem.

Councillor Beard gave his apologies for not being able to attend the September meeting.

Councillor Allen proposed that the Parish Council consider a dog waste bin in Oare. It was agreed to put this as an agenda item for a future meeting.

**14.07.18 Any other items which the Chairman decides are urgent (Information Only)**

None

**15.07.18 Date of the next meeting**

Tuesday 11 September 2018 at the Chieveley Village Hall & Recreational Centre, High Street, Chieveley, Berkshire RG20 8TE at 7.30pm. A provisional planning meeting date 14 August 2018 at the Curridge W I Hall, Curridge, Berkshire RG18 9DZ if required.

There being no further business the meeting closed at 8.14pm.

Signed by the Chairman \_\_\_\_\_

Dated \_\_\_\_\_

**Planning Applications, Appeals and Enforcement Notices  
for consideration at the Parish Council meeting on 10 July 2018**

**Please Note:** From April 2018 West Berkshire Council will no longer provide paper copies of planning applications to the Parish Council. Members of the public are strongly advised to note applications listed on the schedule and to respond directly to West Berkshire Council on applications of interest. Parish Councillors, having viewed the planning applications on line will confirm their observations at the Parish Council meeting on the applications listed below for consideration at the meeting

Planning applications can be viewed by members of the public on the West Berkshire Council's website

[West Berkshire Planning Applications On Line Simple Search Link](#)

**Planning applications for consideration at meeting**

Reference	Type	Location	Description	Observations

**Chieveley Parish Council Consultee Decisions**

Reference	Type	Location	Description	Observations
18/01201	HOUSE	Ashdene, Chapel Lane, Curridge	Variation 73: Variation of condition 2 approved drawings of previously approved application 17/02026/HOUSE. Two storey side extension and front extension to form new entrance hall, double garage, and small bike store with games room over. Conversion of existing garage into new study and boot room. Change to render on external elevations and re-roofing of main house. This is a smaller scheme than the approved application 16/03535/HOUSE	No objection

**West Berkshire Council Planning Application Decisions and Planning Inspectorate Appeal Decisions**

Reference	Type	Location	Description	Decision
18/01355	AGRIC	Rookery Farm, Curridge Green, Curridge	Proposed construction of a steel portal framed straw barn (Agricultural Notification) To determine whether the prior approval of the Authority will be required as to siting, design and external appearance of the building.	Not required

**For Information**

Reference	Type	Location	Description	