



Chieveley Pre-School PROSPECTUS



learning through play

Welcome to our Pre-School in the heart of Chieveley village, in West Berkshire. We offer sessional day care, for children aged from 2 to 5 years, during term time. We are a friendly parent run and **charity** based Pre-School ensuring you have a say in how the Pre-School is run. We have good links with childminders and nurseries in the local area for full day, wrap around care.



Come and See us for “Open Days” or a tour, just ring to arrange.

The Village Hall, Chieveley, Newbury, Berkshire ,RG20 8TE

Tel: 07511 098 720

Email chieveleypreschool@gmail.com

Website www.mychieveley.co.uk/info/chieveleypreschool

Registered Charity No. 1048094 PLA No. 15843



We benefit from a large and spacious village hall, with plenty of parking and safe access to outdoor facilities and recreational grounds. We take up to 26 children in any one session. We have a dedicated team of caring, experienced and trained staff and we're proud of our generous adult to child ratios.

Our Aims of Chieveley Pre-School

- Provide high quality care and education for children from the age of 2 to 5 years
- Work in partnership with parents to help children to learn and develop
- To support your child in the move from home, family and familiarity into Pre-School
- Add to the life and well-being of the local community
- To help your child feel secure and confident in Pre-School
- To develop friendship groups in preparation for school
- To provide a stimulating learning environment based on the EYFS, delivered in a fun and play based way
- Offer families a service that promotes equality and values diversity



And most importantly, we encourage children to learn through play!

Session Times and Prices

Weekday sessions (term time only)

	Early Start (£2.25)	Morning session (£11 .25+ 35p snack)	Extended Lunch Club(£5.63)	Afternoon session (£13.50 + 35p snack)
Monday	08:45 - 09:15	09.15 - 11.45	11:45-13:00	11:45am – 2:45pm
Tuesday	08:45 - 09:15	09.15 - 11.45	11:45-13:00	11.45am - 2.45pm
Wednesday	08:45 - 09:15	09.15 - 11.45	11:45-13:00	11.45am - 2.45pm
Thursday	08:45 - 09:15	09.15 - 11.45	11:45-13:00	11.45am - 2.45pm

A deposit of £25 is taken when you register your child and is refunded in first terms bill. This secures the place for you.



How do we Support your Child's Learning and Development?

The EYFS Framework explains how and what your child will be learning to support their healthy development. Your child will be learning skills, acquiring new knowledge and demonstrating their understanding through **7 areas of learning and development**. Children should mostly develop the 3 prime areas first. These prime areas are those most essential for your child's healthy development and future learning;



3 Prime Areas

- Communication and Language;
- Physical development; and
- Personal, social and emotional development

As children grow, the prime areas will help them to develop skills in **4 specific areas**;

4 Specific Areas;

- Literacy
- Mathematics
- Understanding the world
- Expressive arts and design



These 7 areas are used to plan your child's learning and activities. The staff will make sure that the activities are suited to your child's unique needs. This is similar to a curriculum in primary and secondary schools, but it's suitable for very young children, and it's designed to be really flexible so that staff can follow your child's unique needs and interests. Children in the EYFS learn by playing and exploring, being active, and through creative and critical thinking which takes place both indoors and outside. Our room is set out with zones of activities; quiet book reading corner, mark making tables, water/sand activities, small world, role play, and more. Each term you will be able to discuss your child's progress and next steps with their key person.

Where can I find out more about EYFS? You can find the **Early Years Foundation Stage** which includes the early learning goals at www.foundationyears.org.uk. The foundation years website also includes a range of resources and contacts.



Our Staff and their Experience



Our staff are dedicated, friendly and qualified professionals who work as a team with the ultimate aim to ensure your child's education, safety and happiness. Our staff are trained in Paediatric First Aid, Safeguarding, Food & Hygiene.



Sarah – Manager Sarah has over 14 years of experience within childcare, at a nursery and as a childminder giving her vast knowledge of the EYFS and child development. Sarah joined us in Sept 2013 and holds an NVQ Level 3 in childcare and is also a Mum to 3 children.

Sam – Deputy Manager Sam has 10 years experience of working within a preschool setting. She is Level 3 qualified and is the Pre-School Special Educational Needs Co-ordinator (SENCO). Sam brings new ideas and an enthusiastic approach to Pre-School. Due to her warm and approachable manner Sam has built positive relationships with both adults and children. Sam is also a Mum to 3 children, and 2 step children.

Gina – Pre-School Assistant Gina has been at the Pre-School for 10 years. She is approachable and makes all feel comfortable, and leads the music sessions. Gina completed her level 3 CYPWD and is a mum to 2 teenage children.

Catherine – Senior Pre-School Assistant Catherine joined our team in 2015, and manages our Every Child a Taker programme. Catherine is a mum of two and has many years' experience within childcare, as a childminder and Nursery assistant. She has a passion for the arts and crafts and enjoys sharing her creativity with the children. Catherine is CYPW (Children Young People's Workforce) Level 3 qualified.

Deborah – Pre-School Assistant Deborah has been an inclusion support assistant since mid 2014 and is now a Pre-school Assistant. Her calm and gentle approach encourages even the quietest children to gain confidence. She has recently completed CYPW Level 2. Her youngest child attended our Pre-School in the past.



Timetable and Routines

At Chieveley –Pre-School we recognise the importance for children to learn through their play, and ensure children have a balance of child led and adult led learning opportunities available to them throughout the day.

Staff support children in achieving their individual next steps of learning and development by sharing time, experiences and activities with their key children. Following the child’s interests enables children to enjoy their learning and achieve those next steps of Learning.



9.15	Welcome, self-registration
9.30	Circle Time
9.45	Outside open, free flow play (Child Initiated Learning), a specific art activity available throughout the day
10.00	Cafe style snack (close 10.45am) *
11.35	Tidy up time
11.45	Adult led group time, appropriate to age and development focusing on the prime areas of learning, show and tell
11.45	AM session Ends
12.00	Lunch Time shared with adults all together
12.30	Free Flow indoor Play – activity stations, self-selection
12.45	Outside open
14.00	Toilet, snack
14.15	Adult led circle time as a group story, show and tell
14.30	Music and Movement
14.45	PM session ends.

*We offer healthy nutritious snacks including vegetables, fruit, cheese and water and/or milk for drinks. We achieved the Gold Award for Smiling for Life Nutrition Award from the NHS. Children staying for lunch bring in their own packed lunch and we have a Food and Drink policy with guidelines.



Free Entitlement for 2, 3 & 4 year olds

Did you know that your 2 year old could qualify for 15 hours of free childcare per week for a maximum of 38 weeks per year? To find out more see: www.westberks.gov.uk/fe2

All 3 & 4 year old children are entitled to 15 hours of free early education for 38 weeks per year. Children are eligible on the dates set out below:

Born between	Eligible (following 3rd birthday)
1st April - 31st August	1st September*
1st September - 31st December	1st January*
1st January - 31 March	1st April*

*Actual start dates will vary in line with West Berkshire term dates, which don't necessarily start on the 1st of the month.

Pupil Premium – Additional funding is available for 3 & 4 year old children. Please ask for an entitlement form to check eligibility.

Settling In Period

We want you and your child to feel happy and safe with us. As part of the settling-in time, we ask all parents and children to have 2 visits with us before actually starting. This allows you as parents to see what happens during a session, gives you and us the opportunity to ask questions, allows us to get to know your child and makes it less daunting for your child when he/she starts attending by him/herself.





Policies, Code of Conduct and Our Committee

Our Policies and Code of Conduct apply to our staff, volunteers, visitors and families using our setting. A copy can be found on our website to download. Our committee and staff review our policies throughout the year and any updates are agreed and signed off in accordance with our Constitution. If you have any comments please let us know. Our committee is made up of a chairperson, treasurer, secretary, parent help rota, uniforms and village hall representative. If you are interested in finding out about the roles, please email us.

Child Protection Officer – Sarah

Health and Safety Officer – Sarah

Special Educational Needs – Sam

**Supporting Speech and Language
(ECAT* and ELLP*)** – Catherine **Every Child
a Talker , Early Language Lead Practitioner*

“The key person system is exceptionally well established and highly effective...ensures children are emotionally secure. “

“Children develop independence, confidence and self-esteem”

Ofsted June 2015

How do I register my Child or arrange a visit?

Please email our Administrator chieveleypreschool@gmail.com or call Pre-School directly on 07511 098 720

Testimonials



“Bradley loves snack time and playing with the trains” A Parent

*“I like the dark den with the torches”
Max, age 3*

“I like show and tell because everyone sits down nicely and listens” Mac, age 3



The Parent Help Rota

The setting has a dated rota each half term for parents and carers to be involved in a morning session. A separate policy on Parent Help explains this in detail. Helping at the session enables parents to see what the day-to-day life of the setting is like and to join in helping the children to get the best out of their activities.

Joining in

Joining the parent help rota is not the only means of taking part in the life of the setting. Parents can offer to take part in a session by sharing their own interests and skills with the children. At registration stage we ask parents to tell us about skills or interests they have to offer to the preschool and subsequently invite them into talk or share their skills with the children. We welcome parents to drop into the setting to see it at work or to speak with the staff.