

CHIEVELEY PARISH COUNCIL
Clerk to the Council: Mrs T Snook
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GRANT/DONATIONS TO COMMUNITY BODIES/GROUPS IN CHIEVELEY PARISH

Community groups, organisations and voluntary bodies in the Parish who are considering applying for a grant/donation for 2018 can download the Grant Policy and Grant Application Form from the village website at www.mychieveley.co.uk/parishcouncil or via www.curridgevillage.co.uk or request the documents by contacting the Parish Clerk.

Grants and donation requests must be received by the Parish Clerk by **31 October 2017.**

The Parish Council will then assess all applications received and valid grant applications will be considered by the Parish Council at its meeting in November/December 2017 and endorsed by the Parish Council in January 2018. Payment of awarded grants will normally be made in May of the new financial/Parish Council year (i.e. 2018/19) and may be paid in two instalments.

Please read the Grant Policy before applying. In applying you will be asked to provide details of your organisation, the sum requested and specific details of how the grant/donation will be used. Requests for equipment, repairs, capital projects etc. should also include supplier estimates or price lists.

All recipients of grants and donations may be asked to provide receipts and where the grant has been used for repairs or the purchase of equipment, invoicing may be required.

Individuals or groups, including newly formed groups, who are undertaking a project, which would be of a benefit to local inhabitants within the Parish, are also eligible and may apply to the Parish Council for a grant or a donation.

Tracy Snook
Parish Clerk
2 October 2017